Accepting a Trading Relationship Request on Ariba Network

August 2020
You will be able to see all of your sourcing events, the registration questionnaire and their status. If you have more than one customer, they will be in separate tabs.
Confirm Trading Relationship Request

You will receive a Trading Relationship Request directly on your Supplier Account. To review, log into your Ariba Network account via supplier.ariba.com. You enter directly your login credentials.

![Login screen for Ariba Network](image)
Confirm Trading Relationship Request

Click on Settings, select “Customer Relationships” and review if you have approved the Trading Relationship Request from Siemens Gamesa. Should that not be the case, please look up “pending” and approve the TRR manually.
Review of assigned Enablement Tasks

Once the Trading Relationship Request is accepted, please review the Enablement Tasks assigned to your company.

If applicable:
Activity “catalog” would be assigned, in case of a requested punch out catalog by SGRE. This task will be completed, once the catalog has been approved by the customer first in the test environment.
Ariba Network Help Resources
Customer Support

- Sign up for Additional Training
- Additional Resources
Customer Support

Supplier Support Post Go-Live

Global Customer Support

Use the Help Center directly from your Ariba Network Account (on the top right on the supplier account). Depending on the issue, make sure you are either logged into the Sourcing (Proposals and Questionnaires) or the Ariba Network module.
**Sign Up for Additional Training from Ariba Support**

**Sourcing Webinars**

Suppliers can participate in additional training provided by Ariba Customer Support including a wide range of topics from Source to Settle:
Additional Resources

Useful Links

- Ariba Network Hot Issues and FAQs - [https://connect.ariba.com/anfaq.htm](https://connect.ariba.com/anfaq.htm)
  Detailed information and latest notifications about product issues and planned downtime - if any - during a given day
- Ariba Network Notifications - [http://netstat.ariba.com](http://netstat.ariba.com)
  Information about downtime, new releases and new features
Help and support

In case of questions, please contact ariba.support@siemensgamesa.com.
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